Baja de materias



Accede a **Mi espacio**, introduce **Usuario**: L+8 Dígitos, **Contraseña**: xxxxxxx y da clic en el botón **Ingresar**





En el menú Mis herramientas de trabajo selecciona la opción: BANNER Tecmilenio INB miespacio Servicios • Entornos Noticias Muro Ayuda 🔹 Si deseas probar la nueva versión BETA de MiEspacio haz clic aquí iespacio^{beta} Q SERVICIOS DE APOYO Buscar servicios Para agregar un servicio a tus favoritos, haz clic en el ícono 📃 abrir todo 🐼 cerrar todo 🔿 Mi información Mis herramientas de trabajo Mis servicios Success Factors Mis datos 🗸 Portal de procesos A 11 Mi desarrollo 🗸 MDM Tec Milenio H F Espacio Transformación 💮 🛒 BANNER Tecmilenio INB Tecnológico de Monterrey BANNER Tecmilenio XE Admin 🛛 🗎 BANNER Tecmilenio Overall XE Admin 🕕 Video del Presidente 🕥 🛒 BANNER Tecmilenio SSB 💮 🗮 Distintivo ESR 🕥 BANNER Tecmilenio Manuales Académicos 🕕 Donación de Órganos 🔳 BANNER Tecmilenio Manuales Escolares 💮 🔳 Visión, Valores y Diferenciadores del Tecnológico de Monterrey 👘 💻 Tecmilenio Cartera 🕥 🛒 Ley Federal de protección de datos personales 👘 💻 Descarga de Lync 🗻 🛒 Plan Estratégico 2020 🗸 Servicios de Tesorería (GDC) Organización 🗸 🗸 Reflexiona V Código de ética Herramientas básicas ETHOS V Administrativas y financieras Valores V Inclusión laboral



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3. Capturar el Periodo (**Term**) y la matrícula del alumno (**ID**) y dar clic en el ícono de Next Block **B**

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11643		1021	332	s	2.000	2.000	2.000	2.000	AM	PR			210		CEL	1	
13327		1022	341	s	2.000	2.000	2.000	2.000	AM	PR		-	220		CEL	1	
14979	LTMA	1023	353	s	2.000	2.000	2.000	2.000	AM	PR		-	230		CEL	1	
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14944	LTHP	1009	352	s	2.000	2.000	2.000	2.000	AM	PR			230		CEL	1	
11643	LTMA	1021	332	s	2.000	2.000	2.000	2.000	AM	PR			210		CEL	1	12
13327	LTMA	1022	341	s	2.000	2.000	2.000	2.000	AM	PR			220		CEL	1	2
14979	LTMA	1023	353	s	2.000	2.000	2.000	2.000	AM	PR			230		CEL	1	
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6. En el campo Status cambiar por **BP (Baja Parcial)** o **BT (Baja Total**) según sea el caso. El proceso se repite hasta cambiar el Status en las materias requeridas.

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13298	LTHP	1008	341	s	2.000	2.000	2.000	2.000	AM	PR		-	220		CEL	1	
14944	LTHP	1009	352	s	2.000	2.000	2.000	2.000	AM	PR		_	230		CEL	1	
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11643	LTMA	1021	332	s	2.000	2.000	2.000	2.000	AM	PR		-	210		CEL	1	2
13327	LTMA	1022	341	s	2.000	2.000	2.000	2.000	AM	PR		-	220		CEL	1	2
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Assess registration fees: 'Y' to assess immediately, 'N' to not assess and create collector record.



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